**MOUNT LITERA ZEE SCHOOL, NORTH KOLKATA, BARRACKPORE**

Dear Parents,

Greetings of the Day!!!

This is to inform you that Durga Puja holiday starts from 21/10/2020 to 1/10/2020. **School reopens on 2/10/2020 MONDAY.**

Please find all the details regarding the PT 2- HY assessments for Grades 1 -8.

1. There will be 2 Cycles of the assessments : November 3, 2020 onwards

 ( Timetable in Annexure 1 )

1. The structure /mark distribution for each grade is given in Annexure 2.
2. Google form Links for Online MCQ based will be forwarded 10 minutes before the exam to your registered What’s App number. Please contact Office number 9038011196 for any change in registered number before 30/10/2020.
3. The PDF form of Offline Subjective Question paper will be forwarded 10 minutes before the exam to your registered What’s App number. Please contact Office number 9038011196 for any change in registered number before 30/10/2020.
4. **PT2-HY Offline Assessments** would be conducted in the form of Pen and Paper Test.

[Suggested Approach- Teachers will share the PDF of the question paper through WhatsApp.🡪 Students attempt the paper on A4 size ruled sheets in the stipulated time🡪 scan it 🡪send it to the subject teacher via email. The time allotted includes the time to read the question the paper. **10 minutes will be allotted additional** to scan and send across the answer sheet at the end of the given duration.]

1. **Administration of examination:**
	1. The examination will be conducted via video conferencing facilities like Gmeet.
	2. School will share the meeting link 15 minutes before with the students. The Meeting (Gmeet) will be active 5 minutes before the exams start.

Students will open the meeting as well as the exam in the following manner:

1. Mobile phone users:
* Students will open the video conferencing app and start the virtual meeting. **Camera should be on during the exam.**
* 5 minutes before the time of the exam (i.e. at 8.55 a.m for the 9.00 a.m paper) , **minimize the video conferencing app** (do not leave the meeting) and open the Google form ( online ) and Question Paper PDF( offline).
* After completion of the exam, close or leave the virtual meeting.
1. Laptop/desktop users:
* Students will open the video conferencing facility in one tab and start the virtual meeting. **Camera should be on during the exam.**
* 5 minutes before the time of the exam (i.e. at 8.55 a.m for the 9.00 a.m paper), **minimize the video conferencing tab** (do not leave the meeting) and open the Google form ( online ) and Question Paper PDF( offline).
* After completion of the exam, close or leave the virtual meeting.
	1. All students are expected to keep their cameras on during the entire duration of the examination.
	2. Once the paper begins the said video conferencing app can be minimized with the camera kept ON and the mic kept OFF during the duration of the examination.
	3. The papers are divided into online and offline sections. The online section will be conducted first. At the end of the online section, the teacher will distribute the PDF of the off line question paper through whats app. **The online and offline papers will be held on the SAME day.**
	4. During the online session, all students are required to fill in their ePlus Login ids and correct email address.
	5. Students are required to login 5 minutes before the paper is released online.
	6. Students select the name of the school LOCATION correctly. (We have had many students selecting the location incorrectly in PT 1.This incorrect selection has caused lots of inconvenience.)
	7. Parents are requested to keep the rooms silent and aid in SELF invigilation of their own wards.
	8. Students are required to submit the paper within the stipulated time.

 **ANNEXURE 1 : CBSE-AY 2020-21/Term I/PT2-Half-Yearly Assessments/Time Table/November Cycle**

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| **PT2: Time Table for GR I,II** |
| **Date** | **Day** | **Subject** |
| November 3’20 | Tuesday | Computer Science |
| November 4’20 | Wednesday | Math |
| November 5’20 | Thursday | English |
| November 6’20 | Friday | Hindi |
| November 9’20 | Monday | EVS |

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| **Half-Yearly exam: Time Table for GR III to V** |
| **Date** | **Day** | **Subject** |
| November 3’20 | Tuesday | Computer Science |
| November 4’20 | Wednesday | Math |
| November 5’20 | Thursday | English |
| November 6’20 | Friday | Hindi |
| November 9’20 | Monday | EVS |

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| **Half-Yearly exam: Time Table for GR VI to VIII** |
| **Date** | **Day** | **Subject** |
| November 3’20 | Tuesday | Computer Science |
| November 4’20 | Wednesday | Math |
| November 5’20 | Thursday | English |
| November 6’20 | Friday | Hindi |
| November 9’20 | Monday | Science |
| November 10’20 | Tuesday | Social Science |

**Annexure 2: AY 2020-21/CBSE-V2 + V4/Structure of PT2-HY Exam: October Cycle**

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| --- | --- | --- | --- | --- |
| **Grade** | **Online**-MCQ based(google forms +QP-HD :word + PDF) | **Offline**-Subjective Paper(QP + HD-Word & PDF) | **Total** (online assessment + offline assessment) | **Scale UP** (as per the Assessment Guide): For Report card entry |
| Marks Allotted | Time Allotted | Marks Allotted | Time Allotted |
| I, II | **10** marks | 30 min. | **10** marks | 35 min. | **20** marks | **40** marks |
| III, IV, V | **10** marks | 30 min. | **15** marks | 45 min. | **25** marks | **50** marks |
| VI, VII, VIII | **15** marks | 30 min. | **25** marks | 1 hour 10 min. | **40** marks | **80** marks |
| IX, X | **15** marks | 30 min. | **25** marks | 1 hour 10 min. | **40** marks | **80** marks |